

**MERIDIAN VALLEY MAINTENANCE ASSOCIATION
MONTHLY BOARD MEETING MINUTES
January 11, 2017**

CALLED TO ORDER BY PRESIDENT Jack Ottini at 7:00 p.m.

ATTENDANCE: Jack Ottini, Jan Lewis, Rich Sleep, Mike Atwood, and Cheryl Havener
Absent: Jim Stott, Sam Shirley, and Bill Naubert Guest: Brian Goodell

PREVIOUS MEETING MINUTES: Approved as written

TREASURER'S REPORT: Rich Sleep

- December revenues and expenses were both favorable compared to the 2016/17 budget. More than \$92,000 of the 2016 homeowner's fees were collected and deposited during the month. The monthly Operating Fund financial report is posted at the MVMA office and available from Quick Books.
- We rolled over \$11,000 from a matured CD into another 5 year CD into our fixed income ladder for the Capital Fund. In January, we will complete the Kent B&O tax return, our 2016 Federal 1099/1096 reporting, and deliver the 2015/2016 financial data to our CPAs (Shannon & Associates) to start work on our annual federal tax return. Later in the month, we'll initiate the annual "dialing for dollars" campaign to collect any late dues payments.

COMMITTEE REPORTS:

FACILITIES: Jack Ottini / Mike Atwood

- Fence repair will be done this month. Four spots have been found so far. Missing reflectors will be replaced and one stop sign post has been replaced.
- Two new signs will be installed at the north and south gates. They will tell all vendors and non-residents to use the main gate.
- New window blinds have been installed in the Guardhouse. A new flag has been purchased.

COMMON PROPERTIES: Jack Ottini / Mike Atwood

- Trent and his crew are keeping all areas in good shape. In the next two months they will be working on the hillside along 144th Avenue SE; the area between the two fences.

ARCHITECTURAL: Jan Lewis

- Very quiet in terms of projects. Landscape project submitted and approved.
- Jan will be touring the community for landscaping that is growing low (below 13.5') over the streets - The City of Kent ordinance requirement. Jack Ottini several years ago noted properties that have vegetation was low-growing and letters requesting trimming were sent out.
- A letter was sent to Lot #316 concerning an eight year old approved project.
- Next year's committee members will be: Pat Mjelde – Co-chair, Bruce Yahr, Darlene McCallum, Brian Goodell, Greg Bartoletti, Joanne Ottini, and Jack Houser.

MEETING ADJOURNED: 8:00 p.m.

Minutes prepared by Cheryl Havener