

**MERIDIAN VALLEY MAINTENANCE ASSOCIATION  
MONTHLY BOARD MEETING MINUTES  
November 13, 2013**

**CALLED TO ORDER BY PRESIDENT** Mike Rucker at 7:07 p.m.

**ATTENDANCE:** Mike Rucker, Jack Ottini, Dick Metz, Frank Wisdom, Bob Steiner, and Cheryl Havener  
Absent: Barb Farley and Eric Zerr

**PREVIOUS MEETING MINUTES:** Approved as written

**TREASURER'S REPORT:** Dick Metz

- Dues collections are \$332,294 thru October 31<sup>st</sup>, which is \$5,000 ahead of budget.
- We still have very good performance to the budget thru October. We need to review the end of the year estimate and check if there are any outstanding items not accounted for.
- The MVMA Audit Committee met and reviewed the financial records on October 15<sup>th</sup>. All accounts were found to be accurate and reasonably stated.
- The Audit Committee recommended that we keep dues at \$775 for 2014.
- The 3<sup>rd</sup> quarter Kent B&O tax was filed in October.

**COMMITTEE REPORTS:**

**FACILITIES:** Jack Ottini

- Storm drain project was completed on Monday. Paperwork will be sent to the City of Kent for final inspection. The final bill was \$9,674.33.
- The gas line has been completed except for the final paving of holes made in the street.
- Trent and I fixed the two holes along the edge of the street with asphalt patch.
- Guardian scheduled to do work on the main exit gate before middle of December.
- Replaced the sign post that was broken during the windstorm.
- The City of Kent inspected the storm drain line from 132<sup>nd</sup> east bound to our system. TV showed no problems.

**ARCHITECTURAL:** Frank Wisdom

- The Architectural Committee processed six approvals in September and seven approvals in October. So far this month we provided four approvals.
- Resident of Lot #159 has requested support regarding tree blocking their Mt. Rainier view. I will be meeting with the homeowner later this week.
- The December 2013 and January 2014 meetings for the Architectural Committee are rescheduled to December 11<sup>th</sup> and January 15<sup>th</sup> respectively. The committee members have been notified of these changed meeting dates.

**SECURITY:** Eric Zerr – no report

**COMMON PROPERTIES:** Jack Ottini

- Replaced six light bulbs at the main gate. Removed annuals from pots that died. Planted thirty more trees along the fence at the south end of 144<sup>th</sup> Avenue SE. Bark will not be added until early spring of 2014. Trent continues to pick up leaves in the common ground areas.

**WEBSITE:** Robert Steiner

- Posted October Board meeting minutes to the website.
- Added/deleted/updated several residents to/from the e-mail distribution list.
- Updated new resident (owners and renters) information on the MVMA web resident database.

**PRESIDENT'S REPORT:** Mike Rucker

- The Board approved the Finance committee's recommendation from earlier this year to purchase bonds/CDs with the 2012 reserve fund contribution. The funds have been transferred to our Vanguard account and the purchase will be made there.
- The Board also approved the transfer of \$17,000 to the reserve fund in accordance with the long range funding plan for this year. The Finance committee will be asked to recommend investments to be purchased in accordance with our Investment Policy Guidelines.
- The December Board meeting will be held on Wednesday the 4<sup>th</sup>, prior to the Annual Meeting on Tuesday the 10<sup>th</sup>. The Architecture Committee will meet on the 11<sup>th</sup>.

**MEETING ADJOURNED:** 8:45 p.m.

Minutes prepared by Cheryl Havener